

Student Registration Website

User Manual

2021



INTRODUCTION.....	3
THE STUDENT REGISTRATION WEBSITE	3
LOG-ON	4
CHECK SCHOOL DETAILS	5
STATEMENT OF COMPLIANCE	6
MANAGE STUDENTS.....	7
STUDENT LISTS	9
EDIT A STUDENT’S DETAILS	10
APPLYING FOR ADJUSTMENT FOR DISABILITY	11
ADD A NEW STUDENT’S DETAILS.....	12
ADD A TEST GROUP	13
DELETE A TEST GROUP	14
ORGANISE STUDENTS INTO GROUPS FOR TESTING	15
VIEWING STUDENT LISTS	15
MOVE STUDENTS TO A TEST GROUP	15
CONFIRMATION	16
WEBSITE SUPPORT	17

INTRODUCTION

A secure website has been established for schools to register details of all students participating in the National Assessment Program Literacy and Numeracy (NAPLAN) tests. This information is required to facilitate smooth administration of the testing program.

The website will be open to schools in two stages:

- registration – **23 February to 5 March**
- participation – **15 March to 21 May**

In the **registration stage** schools are able to add new students and review and edit student details. Schools can allocate students into groups or classes according to their arrangements for administering the NAPLAN tests, e.g. normal class groups. This will enable test booklets to be sorted and delivered as per school test administration requirements.

Schools can also print exemption, withdrawal, adjustment for disability and alternative test format application forms that are pre-filled with student details from the registration website. See page 8 of this manual for details.

Schools use the website to check whether applications for adjustment for disability and alternative test formats have been approved by the TAA.

All schools **MUST** verify their student information by **5 March**.

THE STUDENT REGISTRATION WEBSITE

The Student Registration website will open on **23 February and close on 5 March**. Schools **must** check and confirm their student registration data.

The Student Registration website can be found at:

www.pearsononline.com.au/WA

Note: you will need to allow for pop-ups on your internet browser.

The website is secure and schools can only access and amend the details of their own students. Schools were provided with their usernames and passwords in a letter included in the pre-test mail-out package, entitled ***Student registration and participation website***.

If you have not received your username and password please contact the help desk on 1800 665 627.

LOG-ON

To log-on to the secure website:

- go to www.pearsononline.com.au/WA
- enter the **USERNAME** and case-sensitive **PASSWORD** that has been assigned to your school in the letter received with the pre-test mailout.

The screenshot shows the login page for the Student Registration and Participation Website 2021. It features a blue header with the Pearson logo and the Government of Western Australia School Curriculum and Standards Authority logo. The main content area has a white box with the title 'Student Registration and Participation Website 2021'. Below the title are two input fields: 'Username' and 'Password', followed by a 'Log on' button. A link 'Forgot your username or password' is located below the password field. At the bottom, there is a footer with contact information for the WA NAPLAN Help Desk and a copyright notice for Pearson Assessment Services.

Note: if you have forgotten your username or password, click on the link provided on the log-on page. If you incorrectly enter your details three times, you will be locked out of the website and will need to contact the help desk on **1800 665 627**.

The website **HOME PAGE** will open.

The screenshot shows the Home Page of the Student Registration and Participation Website 2021. It features a blue header with the Pearson logo and the Government of Western Australia School Curriculum and Standards Authority logo. The main content area has a white box with the title 'Student Registration and Participation Website 2021' and 'PAS Paper (School Code: 1279)'. Below the title is a table with three columns: 'Steps', 'Tasks', and 'Status'. The table lists the following steps and tasks:

Steps	Tasks	Status
1.	School details	Completed
2.	Statement of Compliance	Incomplete
3.	A: Check student data B: Organise students in to test groups for testing	No of Registered Students = 68
4.	Confirm	Incomplete

Below the table, there is a 'Next' button. At the bottom, there is a footer with contact information for the WA NAPLAN Help Desk and a copyright notice for Pearson Assessment Services.

To complete the necessary steps on the website, click on the options, i.e. *School details*, *Statement of compliance*, *Manage students*, *Confirmation* in the **Main Menu** on the left of the screen or click the relevant link under **TASKS** in the Home Page.

The **Next** button, located at the lower right hand corner of each page, allows you to move through to the next step.

Note: Steps 4 through to 11 will not become active until 15 March 2021

CHECK SCHOOL DETAILS

Check your school's details by clicking on ***School details*** from the main menu on the left of your screen or ***Task 1*** on the Home page. Please ensure that the contact details of the school's NAPLAN co-ordinator are correct.

Home Contact us Help Log Off

Government of Western Australia
School Curriculum and Standards Authority

ais/wa ASSOCIATION OF INDEPENDENT SCHOOLS OF WESTERN AUSTRALIA (INC)

Student Registration and Participation Website
2021
PAS Paper (School Code: 1279)

1. School details

Check the name of your school's NAPLAN coordinator, their contact number and email, and change if necessary.
If any of the other details (i.e. school name and physical address) need to be changed, please contact:
Independent schools
Association of Independent Schools of Western Australia
08 9441 1678
0400 874 748

* compulsory field

School Name : PAS Paper

Address1 : 12 MOORE ST

Address2 :

Suburb : BEDFORDALE

Postcode : 6112

State : WA

Coordinator*: *

Phone*: *

Email*: *

Save Return

Next

Click on ***Save*** once you have edited your school details.

Contact your testing authority if any of the other school details, i.e. school name or address need to be changed:

Public Schools (including Independent Public Schools)

School Curriculum and Standards Authority

(08) 9442 9442

naplan@scsa.wa.edu.au

Catholic schools

Catholic Education Western Australia

(08) 6380 5288

Non-Government Independent Schools

Association of Independent Schools of Western Australia

(08) 9441 1678


STATEMENT OF COMPLIANCE

Principals are required to acknowledge that they have read and understood the *National Protocols* cited in Part A and the operational information and instructions of Part B of the *Handbook for principals and NAPLAN coordinators*.


To complete the Statement of Compliance:

- click on **Statement of Compliance** on the main menu or **Task 2** from the Home page or the **Next** button after completing **School details**
- tick the box to indicate that you have read and understood the requirements
- enter your title, first name, last name, email address and phone number into the text boxes
- click on the **Submit** button
- Once the Statement of Compliance information has been submitted, it cannot be changed or re-submitted

[Home](#) [Contact us](#) [Help](#) [Log Off](#)



Government of Western Australia
School Curriculum and Standards Authority



ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (AIS/WA)

Student Registration and Participation Website 2021

PAS Paper (School Code: 1279)

2. Statement of Compliance

Thank you for completing the Statement of Compliance for NAPLAN testing in 2021.

☒ *I have read and understood the *National Protocols* cited in Part A and the operational information and instructions of Part B of the *Handbook for principals and NAPLAN coordinators*.

Fields marked with * are required.

Title*:

First Name*:

Last Name*:

Principal's email*:

School/Principal's phone number*:

[Click here for the Handbook for Principals and NAPLAN coordinators](#)

MANAGE STUDENTS

Student records have been uploaded to the website and the details need to be checked for accuracy and edited where necessary. Students can be added or removed and class allocations can be changed.

VIEW A STUDENT'S DETAILS

To view students' details:

- click on **Manage students** on the left of your screen or click on **Task 3**
This will display a list of your school's enrolled students' details. The *Participation Status* for all students will default to *Present*
- click on the **Display** drop down options to select the Year level, Test type and Test group that you want to check
- if a Test group is not shown in the drop-down options, set up new test groups as directed on page 13 prior to amending student details
- click on the headings at the top of each column to sort the student details in different ways
- to search for a specific student, enter the student's name into the **First name** and **Last name** boxes and click on **Search**. The list will then display the student/s matching the name. If a student does not exist, a message will be displayed with 'student cannot be found.' Click on **Manage students** to return to the student list
- To record a student as *Present*, *Absent*, *Left school*, *Exempt*, *Withdrawn*, *Abandonment*, or *Deleted*, select the relevant option from the **Participation status** drop down list next to each student (NB: *Absent* or *Abandonment* should not be used until after the May testing is completed)
- If *Exempt* or *Withdrawn* is selected, this status will be applied to all test types for that student; however, you are also able to subsequently change the status for individual test types if necessary
- If *Adjustment for Disability* is selected you will need to apply for all test types individually if necessary
- If *Exempt*, *Withdrawn* or *Adjustment for Disability* is selected, you will be reminded to submit an Exemption, Withdrawal or Adjustment for Disability form for that student. A pre-filled form, containing that student's details can be downloaded and printed by clicking the **Print** option under *Forms*.

[Home](#)
[Contact us](#)
[Help](#)
[Log Off](#)

Student Registration and Participation Website 2021

PAS Paper (School Code: 1279)

3. Manage Students

The name 'test group' refers to the way students will be grouped for the WA testing. Use the 'Year level', 'Test type' and 'Test group' drop down lists to select how you would like to sort student data. The 'All test groups' option will allow you to list all students.

If a student needs an adjustment for disability that requires TAA approval, tick the Adjustment for Disability box to show a drop-down list. Select the adjustment. Please refer to Section 6 of the Handbook for details of conditions for approval.

You can select multiple adjustments for a student by holding down the Ctrl key on your keyboard and clicking on each category.

Display

Year level 3

Test type Language Convention

Test group Y03B

Edit

Move to test group

Select a test group

Student inserted by user

Unconfirmed Withdrawal/Exemption/Adjustment

Confirmed Withdrawn/Exempt/Adjustment

☐ Display All
 ☐ Select All

Click column headers to sort by the column

	FirstName	LastName	DOB	Year	Testgroup	Participation Status	Form
<input checked="" type="checkbox"/>	Edit O'BRIEN	ALYSSA	15/03/2011	3	Y03B	<div>Withdrawn</div> <div>Adjustment for Disability</div>	Print
<input type="checkbox"/>	Edit FOALE	CHERIL	17/09/2010	3	Y03B	<div>Present</div> <div>Adjustment for Disability</div>	
<input type="checkbox"/>	Edit PARKER	LEO	4/10/2010	3	Y03B	<div>Present</div> <div>Adjustment for Disability</div>	


[Click here for the Withdrawal form](#)
[Click here for the Exemption form](#)
[Click here for the Adjustments for Disability form](#)
[Click here for the Adjustments for Disability - Temporary injury form](#)
[Click here for the Alternative Test Format form](#)

Note: Exemption and Adjustment for Disability forms must be submitted by **8 April** for approval. Withdrawal forms must be submitted by **3 May** for approval. Once approved, the shading for the student will change from red (unconfirmed) to green (confirmed). Links to the relevant forms can also be found at the bottom of the **Manage Students** page and the **Confirmation** page.


STUDENT LISTS

Student lists can be saved and/or printed by following these steps:


To save/print *Test participation and summary report*:

- click on **Print/Save** on the **Manage Students** page
- select the year level, test type and test group from the relevant drop-down list
- click on **View Report**
- click on  to reveal a drop-down list of export formats
- select and click on your preferred export format from the drop-down list
- open the document to print or save the document to the desired location.

[Home](#)
[Contact us](#)
[Help](#)
[Log Off](#)



Government of Western Australia
School Curriculum and Standards Authority



ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (INC)

**Student Registration and Participation Website
2021**
PAS Paper (School Code: 1279)

3. Manage Students

The name 'test group' refers to the way students will be grouped for the WA testing. Use the 'Year level', 'Test type' and 'Test group' drop down lists to select how you would like to sort student data. The 'All test groups' option will allow you to list all students.

If a student needs an adjustment for disability that requires TAA approval, tick the Adjustment for Disability box to show a drop-down list. Select the adjustment. Please refer to Section 6 of the Handbook for details of conditions for approval.

You can select multiple adjustments for a student by holding down the Ctrl key on your keyboard and clicking on each category.

Display

Year level
Test type
Test group

Edit

Move to test group

Student inserted by user

Unconfirmed Withdrawal/Exemption/Adjustment

Confirmed Withdrawn/Exempt/Adjustment

☐ Display All
☐ Select All

Click column headers to sort by the column

	FirstName	LastName	DOB	Year	Testgroup	Participation Status	Form
<input type="checkbox"/>	Edit O'BRIEN	ALYSSA	15/03/2011	3	Y03B	<input type="text" value="Present"/> <input type="checkbox"/> Adjustment for Disability	
<input type="checkbox"/>	Edit FOALE	CHERIL	17/09/2010	3	Y03B	<input type="text" value="Present"/> <input type="checkbox"/> Adjustment for Disability	
<input type="checkbox"/>	Edit PARKER	LEO	4/10/2010	3	Y03B	<input type="text" value="Present"/> <input type="checkbox"/> Adjustment for Disability	

[Click here for the Withdrawal form](#)
[Click here for the Exemption form](#)
[Click here for the Adjustments for Disability form](#)
[Click here for the Adjustments for Disability - Temporary injury form](#)
[Click here for the Alternative Test Format form](#)

EDIT A STUDENT'S DETAILS

Schools will be able to change an individual student's details by clicking on **Edit** next to each student entry. To edit a student's details:

- click on **Edit** next to the student's name on the list. This will display a screen containing the details for the individual student (see image below). New details can be typed in or selected from drop down options
- click **Update** to save the amendments to the record
- click **Return** to return to the list of student details.

Home Contact us Help Log Off

Government of Western Australia
School Curriculum and Standards Authority

aiswa ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (AIS)

Student Registration and Participation Website
2021
PAS Paper (School Code: 1279)

Edit student

* compulsory field

WA Student Number:

First name*:

Last name*:

Date of birth*: / / (dd/mm/yyyy)

Year level*:

LC/Writing test group :

Reading test group :

Numeracy test group :

1. School details
2. Statement of Compliance
3. Manage Students
4. Receipt of NAPLAN Test Materials
5. Additional Materials
6. Print class lists
7. Participation reporting
8. Test session report
9. Reporting software groups
10. Individual Student Report Groups
11. Returning test materials
12. Confirmation

APPLYING FOR ADJUSTMENT FOR DISABILITY

To apply for an adjustment for disability to a student:

- place a tick in the tick-box of **Adjustment for Disability** in the participation column
- select the **Adjustment** from the dropdown list, then click on the OK button in the pop-up message to display the form for downloading and printing.
- To request two or more adjustments for a student, hold down the Ctrl key on your keyboard and click on the next adjustment. Click Ok in the popup again. Repeat for subsequent adjustment requests. The appropriate forms will display if multiple adjustments are selected.
- Click on the **Print** link for downloading and printing form/s, to be completed and signed.

[Home](#)
[Contact us](#)
[Help](#)
[Log Off](#)

Government of Western Australia
School Curriculum and Standards Authority

Student Registration and Participation Website
2021
PAS Paper (School Code: 1279)

1. School details

2. Statement of Compliance

3. Manage Students

4. Receipt of NAPLAN Test Materials

5. Additional Materials

6. Print class lists

7. Participation reporting

8. Test session report

9. Reporting software groups

10. Individual Student Report Groups

11. Returning test materials

12. Confirmation

3. Manage Students

The name 'test group' refers to the way students will be grouped for the WA testing.

Use the 'Year level', 'Test type' and 'Test group' drop down lists to select how you would like to sort student data. The 'All test groups' option will allow you to list all students.

If a student needs an adjustment for disability that requires TAA approval, tick the Adjustment for Disability box to show a drop-down list. Select the adjustment. Please refer to Section 6 of the Handbook for details of conditions for approval.

You can select multiple adjustments for a student by holding down the Ctrl key on your keyboard and clicking on each category.

Display		Edit	
First Name	<input type="text"/>	<input type="button" value="Add student"/>	
Last Name	<input type="text"/>	<input type="button" value="Add/Edit/Delete test group"/>	
Year level	<input type="text" value="3"/>	<input type="button" value="Move to test group"/>	
Test type	<input type="text" value="Writing"/>	<input type="button" value="Select a test group"/>	
Test group	<input type="text" value="Y03"/>	<input type="button" value="Print/Save"/>	
<input type="button" value="Search"/>			

Student inserted by user

Unconfirmed Withdrawal/Exemption/Adjustment

Confirmed Withdrawn/Exempt/Adjustment

☐ Display All

☐ Select All

Click column headers to sort by the column

	FirstName	LastName	DOB	Year	Testgroup	Participation Status	Form
<input type="checkbox"/>	Edit	SAPIR	ADITYA	4/05/2011	3	Y03	<input type="button" value="Present"/> <input type="checkbox"/> Adjustment for Disability
<input checked="" type="checkbox"/>	Edit	COMRIE	CAITLIN	1/11/2010	3	Y03	<input type="button" value="Present"/> <input checked="" type="checkbox"/> Adjustment for Disability <div> Alternative test format Temporary injury Writing test scribe Computer for writing Extra time-double Unsecured browser </div>
<input type="checkbox"/>	Edit	LUFFMAN	IMANI	19/11/2010	3	Y03	<input type="button" value="Present"/> <input type="checkbox"/> Adjustment for Disability

ADD A NEW STUDENT'S DETAILS

To add a new student's details:

- click on **Add student** on the **Manage Students** screen
- enter the details of the new student
- click on **Add** at the bottom of the screen
- click **Return** to return to the list of student details.

Once the student has been added, they will appear on the student list.

The screenshot shows the 'Add New Student' form within the 'Student Registration and Participation Website 2021'. The header includes navigation links: Home, Contact us, Help, and Log Off. The left sidebar lists 12 menu items, with '3. Manage Students' highlighted. The main content area features the Government of Western Australia School Curriculum and Standards Authority logo and the AISWA logo. The title 'Student Registration and Participation Website 2021' is followed by 'PAS Paper (School Code: 1279)'. The section is titled 'Add New Student' and includes the instruction: 'Please enter the details of each student who is not included in the Participation List.' Below this is an 'Add Class' button. A section marked with an asterisk and the text '* compulsory field' contains the following fields: 'WA Student Number' (text input), 'First Name*' (text input), 'Surname*' (text input), 'Date Of Birth*' (three dropdown menus for day, month, and year, with a format hint '(dd/mm/yyyy)'), 'Year Level*' (dropdown menu with '3' selected), 'LC/Writ Test Group' (dropdown menu with '3Tst' selected), 'Reading Test Group' (dropdown menu with '3Tst' selected), and 'Numeracy Test Group' (dropdown menu with '3Tst' selected). At the bottom of this section are 'Add' and 'Return' buttons.

ADD A TEST GROUP

If the test group that you need to move the students to does not exist, you can create new test groups.

To create a new test group:

- click on **click on Add/Edit/Delete test group**
- type in the test group name
- select the Year level and Test type from the drop-down lists
- click on **Add** to create the new test group.

Note: adding a new test group does not default to all test types.

The screenshot shows the 'Student Registration and Participation Website 2021' interface. The header includes navigation links: Home, Contact us, Help, and Log Off. The main content area is titled 'Add new test group' and contains a form with the following fields:

- Test group name*:** A text input field with an asterisk indicating it is a compulsory field.
- Year level*:** A dropdown menu currently showing '3'.
- Subject*:** A dropdown menu currently showing 'LC/Writing'.

Below the form are two buttons: 'Add' and 'Return'.

Below the form is a table listing existing test groups:

Delete	Edit	Test group	Subject	Year Level	No. of Students
Delete	Edit	3Tst	LC/Writing	3	7
Delete	Edit	V03	LC/Writing	3	12
Delete	Edit	V03B	LC/Writing	3	3

Once the test group is created, the name can be edited, by clicking on the **Edit Test group** link on the **Manage Students** screen. There is the option to delete test groups if desired.

DELETE A TEST GROUP


To delete a test group:

- click on **Add/Edit/Delete test group**
- click on the **Delete** link for the test group you wish to delete
- click **Ok** from the message popup.


Note:

- **The test group must be empty before it can be deleted.**
- **The action will only remove the individual test group and each test type must be done separately.**

[Home](#) [Contact us](#) [Help](#) [Log Off](#)



Government of Western Australia
School Curriculum and Standards Authority



ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (AISWA)

**Student Registration and Participation Website
2021**
PAS Paper (School Code: 1279)

[1. School details](#)
[2. Statement of Compliance](#)
[3. Manage Students](#)
[4. Receipt of NAPLAN Test Materials](#)
[5. Additional Materials](#)
[6. Print class lists](#)
[7. Participation reporting](#)
[8. Test session report](#)
[9. Reporting software groups](#)
[10. Individual Student Report Groups](#)
[11. Returning test materials](#)
[12. Confirmation](#)

Add new test group

*** compulsory field**

Test group name*:

Year level*:

Subject*:

Delete	Edit	Test group	Subject	Year Level	No. of Students
Delete	Edit	3Tst	LC/Writing	3	7
Delete	Edit	Y03	LC/Writing	3	12
Delete	Edit	Y03B	LC/Writing	3	3

ORGANISE STUDENTS INTO GROUPS FOR TESTING

Where appropriate, a student can be allocated to a different test group for each subject. For example, a student can be in Class 1 for Language Conventions/Writing and Class 5 for Reading. This will determine how the test materials for your school will be packed.

VIEWING STUDENT LISTS


Students may be displayed on multiple pages. If you check the **Display All** box, the entire alphabetical list of students will be displayed on one page.

MOVE STUDENTS TO A TEST GROUP


To move several students to a different class:

- click the check box next to the students' names (or you can select the entire list of students by clicking the **Select All** check box)
- select the new test group from the **Move to test group** drop down list
- select **YES** to apply the change to all test sessions (if required), then click **Update**.

[Home](#) [Contact us](#) [Help](#) [Log Off](#)



Government of Western Australia
School Curriculum and Standards Authority



ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (AISWA)

Student Registration and Participation Website
2021
PAS Paper (School Code: 1279)

3. Manage Students

The name 'test group' refers to the way students will be grouped for the WA testing.

Use the 'Year level', 'Test type' and 'Test group' drop down lists to select how you would like to sort student data. The 'All test groups' option will allow you to list all students.

If a student needs an adjustment for disability that requires TAA approval, tick the Adjustment for Disability box to show a drop-down list. Select the adjustment. Please refer to Section 6 of the Handbook for details of conditions for approval.

You can select multiple adjustments for a student by holding down the Ctrl key on your keyboard and clicking on each category.

Display				Edit	
First Name	<input type="text"/>			<input type="button" value="Add student"/>	
Last Name	<input type="text"/>			<input type="button" value="Add/Edit/Delete test group"/>	
Year level	3			<input type="button" value="Move to test group"/>	
Test type	Language Convention			<input type="button" value="Select a test group"/>	
Test group	Y03B			<div>Do you want this to apply to all test sessions? <input type="radio"/> Yes <input checked="" type="radio"/> No <input type="button" value="update"/></div>	
<input type="button" value="Search"/>				<input type="button" value="Print/Save"/>	

Student inserted by user

Unconfirmed Withdrawal/Exemption/Adjustment

Confirmed Withdrawn/Exempt/Adjustment

☐ Display All
☒ Select All

Click column headers to sort by the column

	FirstName	LastName	DOB	Year	Testgroup	Participation Status	Form
<input checked="" type="checkbox"/>	Edit	O'BRIEN	ALYSSA	15/03/2011	3	Y03B	<div>Present <input type="checkbox"/> Adjustment for Disability</div>
<input checked="" type="checkbox"/>	Edit	FOALE	CHERIL	17/09/2010	3	Y03B	<div>Present <input type="checkbox"/> Adjustment for Disability</div>
<input checked="" type="checkbox"/>	Edit	PARKER	LEO	4/10/2010	3	Y03B	<div>Present <input type="checkbox"/> Adjustment for Disability</div>

CONFIRMATION

After checking your students' records and making necessary amendments, confirm that all information is accurate. This is required for the overprinting of student details onto the test books.

NB: Test materials, including backup paper test materials for online schools, will be printed for all students who are not withdrawn or exempt by **5 March**.

When the student details for a Year level are accurate:

- click on **Confirmation** on the main menu bar on the left of the screen or the **Next** button on the **Manage Students** page
- click the box next to the Year level that you want to confirm.

Once confirmation for each year level has been received, the online student registration process is complete.

Click **Return** to return to Home page.

Home

Contact us

Help

Log Off

1. School details

2. Statement of Compliance

3. Manage Students

4. Receipt of NAPLAN Test Materials

5. Additional Materials

6. Print class lists

7. Participation reporting


8. Test session report

9. Reporting software groups


10. Individual Student Report Groups

11. Returning test materials

12. Confirmation



Government of Western Australia
School Curriculum and Standards Authority



ASSOCIATION OF
INDEPENDENT SCHOOLS OF
WESTERN AUSTRALIA (INC)

Student Registration and Participation Website
2021
PAS Paper (School Code: 1279)

12. Confirmation

Tick the box to confirm that student details and test groups for each year level are up to date.

You are able to make further edits to student registration details until **5pm on Friday, 5 March**, when the website closes.

At the end of each session confirm your work by ticking the box next to the year group. Click on the Return button to go to the Home page.

Confirmed	Year Level	Confirmed Date	Exemptions Processed	Exemptions Not Processed	Withdrawals Processed	Withdrawals Not Processed	Adjustment for Disability processed	Adjustment for Disability not processed
<input type="checkbox"/>	3		0	0	0	3	0	5
<input type="checkbox"/>	5		0	1	0	0	0	1
<input type="checkbox"/>	7		0	0	0	0	0	0
<input type="checkbox"/>	9		0	0	0	0	0	0

[Withdrawal form](#)
[Exemption form](#)
[Adjustment for disability form](#)
[Temporary injury form](#)
[Alternative Test Format form](#)

Return

16

WEBSITE SUPPORT

The help desk should be contacted for all technical queries, including username and password enquiries (1800 665 627)

Opening hours are 8am to 4pm (WST), Monday to Friday.

For NAPLAN testing related queries please contact the School Curriculum and Standards Authority:

Phone: (08) 9442 9442

Email: naplan@scsa.wa.edu.au (paper test schools)
naplanonline@scsa.wa.edu.au (online test schools)