

NAPLAN 2024 Preparation

Presentation

13 February 2024

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Acknowledgment of Country

Kaya

The School Curriculum and Standards Authority (the Authority) acknowledges that our offices are on Whadjuk Noongar boodjar and that we deliver our services on the country of many traditional custodians and language groups throughout Western Australia.

The Authority acknowledges the traditional custodians throughout Western Australia and their continuing connection to land, waters and community.

We offer our respect to Elders past and present.

Test Dates for NAPLAN 2024

- Commences Week 7 of Term 1 (9-week term).
- Wednesday, 13 March – Monday, 25 March.
- Nine-day testing period
 - Week 7 – Wednesday, Thursday, Friday
 - Week 8 – Monday to Friday
 - Week 9 – Monday.
- Writing must be scheduled on Day 1 – Wednesday, 13 March.

Pre-testing Activities for Principals

2024 Activity

Principal details in SIRS were required by **31 January**. If this was not completed, **update SIRS as a matter of urgency**, and email naplan@scsa.wa.edu.au with the correct information. Incorrect principal details will delay the platform registration process.

Student Registration and Demographic (SRGDG) file upload of students in Years 3, 5, 7 and 9 was required to be completed by **8 February**.

Complete the *SCSA NAPLAN training 2024 – Principal* module and provide the incident response contact mobile phone number by **19 February**.

Complete the platform registration on **19 February**, noting that when registering, you are agreeing to ACARA's 'Statement of Compliance'. Once registered, invite your NAPLAN coordinators and School technical support officers as soon as possible.

Ensure all staff involved in NAPLAN 2024 have been provided with the 'Code of Conduct' and have completed the relevant SCSA training modules between **23 January and 12 March**.

Principal or NAPLAN coordinators are to ensure disability adjustments, exemptions, withdrawals and class groups have been added to the platform between **4 March and 13 March**.

School Readiness

- All schools are required, under the Australian Curriculum, Assessment and Reporting Authority's (ACARA) test protocols, to:
 - develop a school test schedule according to the prescribed test order, ensuring testing can be completed within the test window
 - communicate the test schedule to staff and the school community – including if and when catch-up testing will be held
 - distribute *NAPLAN Information for parents and carers* brochure. Copies of the brochure were sent with the pre-test materials ('welcome pack')
 - prepare classrooms by removing/covering materials displayed that assist students to complete the assessments.

Social Media Compliance and Promotional Resources

- Schools must ensure that videos or photographs are not taken during test sessions, except as necessary for troubleshooting technical issues.
- Schools can utilise the Resources page on the NAP website for infographics, posters and advice for social media accounts and newsletters at [nap.edu.au/resources](https://www.nap.edu.au/resources).

School Technical Readiness

- An online technical readiness training module was released on 9 November 2023.
- Principals with new School Technical Support Officers should ask them to complete this now.
- Before NAPLAN 2024 commences, it is important to check:
 - that your local connectivity – bandwidth and wireless access points are sufficient
 - that all devices to be used are compliant with the minimum specifications
 - the devices to be used have the latest version of the Locked Down Browser (LDB)
 - that the LDB works in the local network
 - students have access to the NAPLAN testing platform.
- The MacOS LDB was updated on 9 January 2024.
- It is recommended that the *NAPLAN Training* environment is used to test your local network and devices. This is available now.

Schools Intending to use Chromebooks for NAPLAN

Specific conditions apply for the use of Chromebooks:

- BYOD Chromebooks are not supported for NAPLAN
- adding the LDB to Chromebooks must be done on an individual user, individual device basis
- allow at least 8 minutes to install on each device
- several functions must be turned off/disabled in the Google Admin Console. Refer to the *ChromeOS Locked down browser Guide* available at assessform.edu.au/naplan-online/locked-down-browser
- strongly recommend using the training environment for the practice test to ensure functionality
- if there are problems during the testing period, and you need to swap a student on a device, pause the test. Be prepared to allow the time to complete the install on a new device.

Student Readiness

- Schools must ensure all students are familiar with the device they will be using for NAPLAN, the functionality of the online platform and the range of interactive item types in each domain.
- The recommended method of familiarisation is to perform a practice test using the LDB within the NAPLAN training environment at assessform.edu.au.
- Students requiring further familiarisation with item types outside of the school environment can be directed to the public demonstration site at nap.edu.au/naplan/public-demonstration-site.

Training Environment

In preparation for NAPLAN, utilise the NAPLAN training environment for practice

- The training environment is available, and all access information was sent with the *SCSA NAPLAN Update 1 newsletter* on 24 January 2024 (and *Update 2* on 5 February 2024).
- The training environment has limitations:
 - it uses the green generic secure grid card sent in an Excel spreadsheet in *Updates 1* and *2*
 - it is not a secure environment
 - do not invite actual NAPLAN coordinators
 - do not add actual student information
 - it uses 'mock students'
 - if adding disability adjustment codes – they need to be allocated to a 'mock student'
 - If any preparation work is done in this environment, it will not be transferred into the actual test platform.

Training Environment

Advantages:

- ✓ requires the latest LDB (ensures the correct one is being used)
- ✓ tests loading functionality of the LDB (would identify e.g. black screen issues)
- ✓ load-tests local network capacity if expected peak load is used
- ✓ requires a Test Administrator Pack to be produced
- ✓ provides Test Administrator (TA) with full administration experience
- ✓ provides students with an opportunity to enter a session and 'mock student' code
- ✓ provides students with an opportunity for a practice test experience through an 'omnibus' test and/or choice of two writing tests.

Alternative to Training Environment

Using the NAP public demonstration tests through the LDB

Advantages:

- ✓ still tests loading functionality of LDB (may identify issues e.g. black screens)
- ✓ still load-tests local network capacity if expected peak load is used
- ✓ *almost* provides students with full test experience (login codes automatically pre-filled)
- ✓ a little less work for schools
- ✓ students can do this at any time, including at home.

Disadvantages:

- ✗ does not require TA pack to be produced
- ✗ does not provide TA with full Test Administration experience
- ✗ no capacity for NAPLAN coordinators/principals to see what has been completed.

Changes to Reduce School Administration

Refined NAPLAN Application forms process:

- applications for exemptions and withdrawals are now made online
 - links to online forms are available on the SCSA website (and sent in *NAPLAN Updates 1 and 2*)
 - exemption forms are due by **Friday, 1 March**
 - withdrawal forms are due by **Wednesday, 6 March**
- disability adjustments requiring TAA approval are managed on a case-by-case basis, by email
 - contact naplan@scsa.wa.edu.au prior to **Friday, 1 March** to discuss student requirements
- SCSA will check all applications
- approval will be automatic – **unless SCSA contacts the school**
- schools will change the participation status of withdrawn and exempt students and add disability adjustment codes to the NAP platform
- SCSA will monitor the NAP platform and revert changes made by schools if no form (exemptions and withdrawals) has been received, or a disability adjustment requiring TAA approval has been added without permission.

Post-test Days in Week 9

- The NAPLAN testing window closes before the Term 1 school holiday break.
- It is important to move your school from 'Delivering' to 'Results' as soon as possible and before the holiday break, i.e. by Thursday, 28 March.
- You do not need to wait until the end of the test window to move to 'Results' if tests have been completed.

Ramadan and NAPLAN

- In 2024, Ramadan takes place during the NAPLAN testing window.
- Schools are encouraged to schedule their tests as soon as possible in the testing window. At the beginning of Ramadan, many families and students may be getting into the rhythm of fasting, as well as rising before dawn, and may be more tired than usual.
- Schools are encouraged to schedule NAPLAN tests first thing in the morning to ensure fasting students' energy levels are at their highest.
- Further information is available on the NAP website at nap.edu.au/naplan/for-schools/ramadan-and-naplan.

NAPLAN reporting 2024

The ACARA proposed dates for the release of NAPLAN results:

- Friday, 26 April - Initial Student and School Summary Report (SSSR) excluding writing results
- Friday, 14 June - Final SSSR release including all test domains
- Monday, 15 July - Individual Student Reports for parents.

NAPLAN Helpdesk:

Phone: 9442 9442

Email: naplan@scsa.wa.edu.au

Links



k10outline.scsa.wa.edu.au/home/assessment/testing/naplan



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