

## PART B: NAPLAN SCHEDULE OF TASKS

Test preparation	Key dates
<p><b>Student test books</b></p> <p>Student test books have been printed and personalised with student and school details using information taken from the WA NAPLAN registration website in December 2023. This website is managed by FUJIFILM DMS.</p>	<p>January 2024</p>
<p><b>Writing marking applications</b></p> <p>Principals advise staff that NAPLAN writing marker applications are completed online on the <i>School Curriculum and Standards Authority</i> website.</p> <p>Go to <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan/markers">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan/markers</a> for more information and the link to the application form.</p>	<p>Fri Nov 17 to Mon 29 Jan</p>
<p><b>Informing staff</b></p> <p>Principals nominate NAPLAN coordinators and test administration staff and inform all staff of the NAPLAN testing period to discuss preparation and implementation.</p>	<p>from Mon 29 Jan</p>
<p><b>Update school contact details in SIRS</b></p> <p>Update the principal and NAPLAN contacts in SIRS, using the 'Providers: Provider Search/Provider Members' tab.</p> <p><b>For assistance:</b></p> <ul style="list-style-type: none"> <li>- Section 2 of the Data Procedures Manual at <a href="https://www.scsa.wa.edu.au/publications">https://www.scsa.wa.edu.au/publications</a></li> <li>- Phone: Cristina Caruso, SIRS Coordinator on 9263 6317</li> <li>- Email: <a href="mailto:cristina.caruso@scsa.wa.edu.au">cristina.caruso@scsa.wa.edu.au</a></li> </ul> <p>Provide names and email addresses. These are required to ensure NAPLAN communications are sent to the correct staff members.</p>	<p>Mon 29 Jan to Wed 31 Jan</p>
<p><b>Pre-test mailout is delivered to schools</b></p> <p>Pre-test packages will be delivered to schools by Team Global Express (TGE) courier and must be signed for. Packages contain:</p> <ul style="list-style-type: none"> <li>- cover letter for the principal</li> <li>- <i>NAPLAN handbook for principals and NAPLAN coordinators 2024—alternative format (paper)</i></li> <li>- NAPLAN Information for parents and carers 2024 brochures</li> </ul> <p>On receipt of materials, the principal should read the <i>NAPLAN handbook for principals and NAPLAN coordinators 2024—alternative format (paper)</i> which outlines protocols, responsibilities and procedures.</p> <p><b>If the pre-test package has not been delivered by Friday, 2 February, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a>  NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>Mon 29 Jan to Fri 2 Feb</p>
<p><b>Applications for Special Print test materials— no later than Tuesday 6 February</b></p> <p>See section 6 of <i>NAPLAN handbook for principals and NAPLAN coordinators 2024—alternative format (paper)</i>.</p> <p>Special print materials (Braille, large print, black and white masters for photocopying onto coloured paper, electronic USB tests) are available for students with disabilities who regularly use these formats in the classroom.</p> <p>Applications via the NAPLAN helpdesk at <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a> should be made as a matter of urgency with the details of the student/s and test format/s provided.</p>	<p>no later than Tues 6 Feb</p>

<p><b>Register students in SIRS</b></p> <p>Upload Student Registration and Demographic information (via SRGDG file) for all students in Years 3, 5, 7 and 9.</p> <p><b>For assistance:</b></p> <ul style="list-style-type: none"> <li>- Section 4 of the Data Procedures Manual or Section 3 of the Primary Student Registration Procedures Manual at: <a href="https://www.scsa.wa.edu.au/publications">https://www.scsa.wa.edu.au/publications</a></li> <li>- Email: <a href="mailto:dataservices@scsa.wa.edu.au">dataservices@scsa.wa.edu.au</a></li> <li>- Phone: Data Services on 9273 6352</li> </ul>	<p>Mon 29 Jan to Thurs 8 Feb</p>
<p><b>Informing parents/carers</b></p> <p>Inform parents/carers about NAPLAN participation through school newsletter.</p> <p>Distribute NAPLAN <i>Information for parents and carers</i> 2024 brochures to parents/carers, received with the pre-test materials.</p> <p>Soft copies of the brochure are available on the SCSA website at <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan</a></p>	<p>from Mon 5 Feb</p>
<p><b>Handbooks</b></p> <p>Distribute the NAPLAN handbook for principals and NAPLAN coordinators to relevant staff.</p> <p>Soft copies of all handbooks are available on the SCSA website at <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan</a></p>	<p>from Mon 5 Feb</p>
<p><b>Adjustments for disability requiring TAA approval due by Friday, 1 March</b></p> <p>See section 6 of the <i>NAPLAN handbook for principals and NAPLAN coordinators – alternative format (paper)</i>, noting that adjustments applied to NAPLAN tests must be documented at the school in students' Individual Learning Plans and be used on a regular basis in classroom assessments.</p> <p>Identify students who qualify for adjustments for disability and liaise with their parents/carers.</p> <p><b>Adjustments requiring TAA approval</b></p> <p>These adjustments are: <i>Computer for writing</i> and <i>Writing test scribe</i>. To seek approval to apply these adjustments, please email SCSA at <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a> with details of the student/s and the adjustment required.</p> <p><b>Adjustments NOT requiring TAA approval</b></p> <p>These are: <i>Rest breaks, extra time up to 15 mins per half hour of test time, support person</i>. No notification to SCSA is required, but records are to be kept for auditing purposes.</p>	<p>by Fri 1 Mar</p>
<p><b>Exemption applications due by Friday, 1 March</b></p> <p>See section 5.2 of the <i>NAPLAN handbook for principals and NAPLAN coordinators – alternative format (paper)</i>.</p> <p>Identify students who qualify for exemption and liaise with their parents/carers. Parent/carer consent is required for exemption.</p> <p>Applications for exemption can be made online at <a href="https://webforms.scsa.wa.edu.au/Forms/Exemption-Application/">https://webforms.scsa.wa.edu.au/Forms/Exemption-Application/</a></p> <p>The form is also available from <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan</a> under the heading 'Forms'.</p>	<p>by Fri 1 Mar</p>

<p>Once submitted, a copy of the application will be automatically forwarded to SCSA, the principal, the parent/carer, the school sector (AISWA, CEWA or DoE SSEN-D) and the NAPLAN coordinator (if submitted by them).</p> <p>Schools will be contacted by their sector if there is a query with the form.</p>	
<p><b>Withdrawal forms due by Wednesday, 6 March</b></p> <p>See section 5.3 of the <i>NAPLAN handbook for principals and NAPLAN coordinators—alternative format (paper)</i>.</p> <p>Student withdrawal must be initiated by the parent/carer.</p> <p>Applications for withdrawal can be made online at <a href="https://webforms.scsa.wa.edu.au/Forms/Withdrawal-Application/">https://webforms.scsa.wa.edu.au/Forms/Withdrawal-Application/</a></p> <p>The form is also available from <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan</a> under the heading 'Forms'.</p> <p>Once submitted by the school, a copy of the application will be automatically forwarded to SCSA, the principal, the parent/carer, and the NAPLAN coordinator (if submitted by them).</p> <p>Schools will be contacted by SCSA if there is a query with the form.</p>	<p>by Wed 6 Mar</p>
<p><b>Check mail for arrival of Special Print test papers (Braille, large print)</b></p> <p>Special print test papers will be dispatched on Wednesday, 28 February from SCSA by registered mail (Australia Post) to those schools requiring them.</p> <p><b>If special print papers have not been received Friday, 8 March, contact:</b></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>Wed 28 Feb to Fri 8 Mar</p>
<p><b>Public holiday</b></p>	<p>Mon 4 Mar</p>
<p><b>Test administrator preparation</b></p> <p>Refer to section 8.8 in Part A of this handbook, <i>Administering the tests</i>.</p> <p>Brief all test administrators and support persons, ensuring you emphasise the following points:</p> <ul style="list-style-type: none"> <li>- The <i>NAPLAN test administration handbook for teachers—alternative format (paper) 2024</i> must be read carefully and followed exactly.</li> <li>- No assistance whatsoever, beyond that described in the <i>Test administration handbooks</i>, can be given to students, including reminding them of work recently completed in class.</li> <li>- Photos or videos must not be taken in the test room.</li> <li>- Word lists, posters, displays, charts or other materials which may assist students to answer test questions and unfairly advantage them must be covered over or removed.</li> <li>- Incidents such as late arrival, illness, disruptions, refusal or abandonment must be recorded.</li> <li>- Rules for adjustments for students with disability must be followed (see section 6 in Part A of this handbook, <i>Adjustments for students with disability</i>).</li> </ul> <p>Advise classroom test administrators of students who are exempt, withdrawn, visiting or need adjustments for disability.</p>	<p>Mon 11 Mar to Tue 12 Mar</p>
<p><b>NAPLAN alternative format (paper) test window</b></p>	<p>Wed 13 Mar to Fri 15 Mar</p>
<p><b>NAPLAN security period</b></p>	<p>Ends Thurs 28 Mar</p>

<p><b>The WA NAPLAN registration website</b></p> <p>This website is used by schools to acknowledge receipt of test papers, to record details of test materials being returned, and to notify the Team Global Express (TGE) courier that completed test material is ready for collection.</p> <p>It is accessed via the Fujifilm DMS portal at <a href="https://wanaplan.serviceportal.net.au/sc/">https://wanaplan.serviceportal.net.au/sc/</a></p> <p>School accounts have been active since November 2023 when principals and NAPLAN coordinators checked, edited and added details of 2023 Years 2, 4, 6 and 8 students to the website, in preparation for personalisation of test books.</p> <p>If you are a new principal at the school in 2024, please email the NAPLAN helpdesk <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a> so an account can be set up for you.</p> <p>You will receive an account activation email from <a href="mailto:noreply@fujifilm.com">noreply@fujifilm.com</a>. Please look in your junk/spam folder if you are expecting this email. The link to activate your account is live for 48 hours only.</p> <p>You will be the account holder and your username will be your email address. You will create your own password. The website requires multi-factor authentication, which will occur via the account holder's email.</p> <p>Once the new principal is an account holder, an account for a NAPLAN coordinator can be arranged, if necessary.</p> <p>More information will be supplied in NAPLAN email updates.</p> <p><b>For assistance in accessing your account, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>from Mon 29 Jan</p>
<p><b>Test materials arrive in schools</b></p> <p>Prepare for receipt of test materials. The materials will arrive on or before <b>Thursday, 29 February</b>.</p> <p>The materials are couriered to schools by Team Global Express (TGE) and will arrive during school hours.</p> <p>The box/es will be labelled '<b>IMPORTANT: FOR THE PRINCIPAL</b>'.</p> <p>Advise staff who are to take receipt of the test materials that they must sign for them legibly and notify the principal and NAPLAN coordinator immediately.</p> <p>The principal or NAPLAN coordinator must organise the secure storage of the test materials.</p> <p><b>If the materials have not been received by Thursday, 29 February, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>up to Thurs 29 Feb</p>
<p><b>Check test materials as soon as possible</b></p> <p>On receipt of NAPLAN test materials, open box/es. <b>Retain packaging for return of completed test materials.</b></p> <p>Check contents of each package using the package label and by counting the number of books (spines) through the clear plastic window in the side of each tamper evident bag.</p> <p><b>DO NOT OPEN TAMPER-EVIDENT PACKS.</b></p> <p>Ensure that the materials received include:</p> <ul style="list-style-type: none"> <li>- cover letter to the principal</li> <li>- test books for each domain (language conventions/writing; reading; numeracy) personalised with student details on the front cover</li> <li>- writing stimulus sheets and reading magazines for each year level</li> <li>- extra test materials, including non-personalised (blank) test books</li> <li>- <i>Test administration handbooks for teachers—alternative format (paper) 2024</i></li> <li>- envelope containing instructions for returning test materials.</li> </ul>	<p>up to Thurs 29 Feb</p>

<p><b>Acknowledge receipt of test materials on the WA NAPLAN registration website</b></p> <p>Go to the WA NAPLAN registration website at <a href="https://wanaplan.serviceportal.net.au/sc/">https://wanaplan.serviceportal.net.au/sc/</a> on or before <b>Thursday, 29 February</b> to confirm receipt of materials and record the number of books and stimulus materials received.</p> <p><b>For assistance, contact</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>up to Thurs 29 Feb</p>
<p><b>Request additional materials</b></p> <p>If any test materials are missing, or there are insufficient materials, go to the WA NAPLAN registration website at <a href="https://wanaplan.serviceportal.net.au/sc/">https://wanaplan.serviceportal.net.au/sc/</a> and request additional materials by <b>Thursday, 7 March</b>.</p> <p>These will be couriered by TGE and must be signed for in the same manner as the first test material delivery.</p> <p><b>If additional orders have not arrived at the school by Monday, 11 March, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN Helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>by Thurs 7 Mar</p> <p>by Mon Mar 11</p>
<p><b>Providing student details on the front cover of non-personalised test books</b></p> <p>For students who do not have a personalised book and will be using a non-personalised book for the test, a teacher should clearly write the student details on the front cover of the test book before the test day.</p> <p>Students' given and family names using capital letters, the WASN, and date of birth are to be provided.</p> <p><b>Students should not write this information on their test books during test sessions.</b></p>	<p>before test day</p>

Test delivery	Key dates
<p><b>Classroom preparation</b></p> <p>Advise teachers to prepare classrooms for test conditions, including removal of charts and printed material.</p> <p>See sections 8.7 and 8.8 of Part A of this handbook.</p>	<p>Tues 12 Mar to Fri 15 Mar</p>
<p><b>Test administrator materials</b></p> <p>Prior to each test, distribute materials that test administrators will need, ensuring they receive:</p> <ul style="list-style-type: none"> <li>- a test book for each student. All non-personalised books being used must have student details written on the front.</li> <li>- blank (working-out) paper for each student</li> <li>- a class list, with any disability adjustments next to student names, and where applicable, exemptions and withdrawals noted.</li> <li>- spare pencils, erasers and sharpeners</li> <li>- calculators, including some spares, for Years 7 and 9 numeracy</li> </ul> <p>The test administrator should use the class list to record any incidents during the test session.</p>	<p>Wed 13 Mar to Fri 15 Mar</p>

<p><b>Adjustments for students with an injury or temporary disability</b></p> <p>Adjustments for students who sustain an injury or temporary disability prior to the test may be applied in line with section 6.13 of Part A of this handbook.</p> <p>The adjustment for disability, <i>use of a computer for writing test</i>, requires TAA approval. Please email SCSA at <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a> with details of the student and the injury/disability incurred. Schools will be contacted by SCSA if there is a query with the application.</p> <p><b>NOTE:</b> a scribe may NOT be used for the writing test for a temporary disability, in line with section 6.13 In Part A of this handbook.</p> <p>No notification to SCSA of adjustments for disability that do not usually require TAA approval is required; however, records are to be kept for auditing purposes.</p>	<p>Wed 13 Mar to Fri 15 Mar</p>
<p><b>Collect test materials</b></p> <p>Collect all material used in the tests (including all working-out/planning paper) at the completion of each test session and store securely.</p>	<p>Wed 13 Mar to Mon 18 Mar</p>
<p><b>Test breaches</b></p> <p>Report any test breaches to SCSA by phoning 9442 9464.</p>	<p>Wed 13 Mar to Mon 18 Mar</p>
<p><b>Final date for testing</b></p> <p><b>Friday, 15 March</b> is the final day for testing.</p>	<p>Fri 15 Mar</p>
<p><b>Final day for catch-up testing</b></p> <p>Monday, 18 March is reserved for catch-up testing only, for students who were absent from school on the day of their scheduled test.</p> <p>All catch-up testing must be completed by <b>Monday, 18 March</b>.</p>	<p>Mon 18 Mar</p>

Returning test materials – packing instructions	Key dates
<p><b>Personalised books</b></p> <p>Pack any used and unused personalised test books into their original box. Attach any typed scripts to the students’ personalised books.</p> <p><b>Non-personalised books</b></p> <p>Ensure students’ details (WASN, given and family names and dates of birth) are on the front cover and are accurate and clearly legible. <b>Teachers should rewrite where necessary.</b> Pack into the original box. Attach any typed scripts to student books.</p> <p><b>Writing prompt sheets and Reading magazines</b></p> <p>Pack all Writing prompt sheets and Reading magazines separately to the test books and return in the original box/es, with the test papers.</p> <p><b>Special Print</b></p> <p>Pack all used and unused special print tests (Braille, large print, black &amp; white masters, electronic PDF and any stimulus material) into the original box.</p> <p>If the materials do not fit into the original box, please contact NAPLAN helpdesk on 9442 9442 for advice.</p> <p><b>Label the box</b></p> <p>Instructions for labelling and returning test materials were provided in a separate envelope, sent to schools in the box containing the test material.</p> <p>Please follow the instructions contained in the envelope when returning the material.</p> <p><b>Login to the WA NAPLAN Registration website at</b> <a href="https://wanaplan.serviceportal.net.au/sc/">https://wanaplan.serviceportal.net.au/sc/</a></p> <p>Once test materials are packed and labelled for return, go to the website, click the label's consignment number and indicate they are ready for the courier to collect.</p>	<p>no later than Mon 18 Mar</p>

<p><b>Courier pick-up</b></p> <p>A courier from Team Global Express (TGE) will arrive during school hours to collect the materials. The principal should ensure a staff member has the materials ready for collection.</p> <p>The staff member should note the day and time the materials are collected, then inform the principal the courier has collected them.</p> <p><b>For assistance, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	
<p><b>Returns of visiting or hosted students</b></p> <p>Return test material for visiting or hosted students:</p> <ul style="list-style-type: none"> <li>- to the TAA of their home state or territory for interstate students</li> <li>- to the WA TAA (SCSA) for WA students.</li> </ul> <p>See section 12 of Part A of this handbook for address details.</p>	

After the tests	Key dates
<p><b>Test security period</b></p> <p>Continue to securely store all test materials, including unused test books. All retained test materials must be kept secure up to and including <b>Thursday, 28 March</b>.</p>	<p>Thurs 28 March</p>
<p><b>After the test security period</b></p> <p>All test materials remain secure AFTER Thursday, 28 March, in accordance with sections 4.3.13 and 4.3.14 in Part A of this handbook.</p> <p>All test material must be returned to the processing centre, including:</p> <ul style="list-style-type: none"> <li>- all test books, used and unused</li> <li>- all writing stimulus sheets</li> <li>- all reading magazines</li> <li>- all special print material and any stimulus material</li> </ul> <p>Any other test material, such as working-out pages, must be securely destroyed.</p>	<p>Thurs 28 March</p>

Marking and reporting	Key dates
<p><b>Marking</b></p> <p>Marking of writing and short-response questions takes place in each state and territory by professional markers who are trained to mark the NAPLAN tasks.</p>	<p>from Tues 19 Mar to 20 April</p>
<p><b>Analysis</b></p> <p>Analysis of data and preparation of reports takes place.</p>	<p>April–June</p>
<p><b>Individual student reports arrive in schools</b></p> <p>Following NAPLAN testing and data analyses, hard copy individual student reports (ISRs) will be posted to schools. The materials are couriered to schools by Team Global Express (TGE) and will arrive during school hours.</p> <p>The box/es will be labelled '<b>IMPORTANT: FOR THE PRINCIPAL</b>'.</p> <p>Advise staff who are to take receipt of the reporting package/s they must sign for them legibly and notify the principal and NAPLAN coordinator immediately.</p>	<p>TBC</p>



<p>The principal or NAPLAN coordinator must organise the secure storage of the test materials until they are distributed to parents.</p> <p>Schools receive the following:</p> <ul style="list-style-type: none"> <li>- cover letter for the principal</li> <li>- hard-copy individual student reports (ISRs) for distribution to parents/carers</li> <li>- reporting information brochure for distribution to parents/carers</li> <li>- Administrator’s guide to reporting handbook</li> </ul> <p>The Writing test performance profile will be available on the SCSA NAPLAN website at <a href="https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan/schools">https://k10outline.scsa.wa.edu.au/home/assessment/testing/naplan/schools</a></p> <p>School data will be available electronically through your sector’s reporting system.</p>	
<p><b>Check results</b></p> <p>Schools check all ISRs and data.</p> <p>Schools distribute the ISRs to parents/carers within a week of receipt.</p>	<p>from receipt of reports</p>
<p><b>Request for review of student results or report</b></p> <p>To request a review of a student’s results, principals (or delegates with a cc to the principal) should email the request to <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a>, clearly outlining the basis for the request, e.g.</p> <ul style="list-style-type: none"> <li>- check of results and re-marking</li> <li>- replacement report</li> <li>- missing report.</li> </ul>	<p>as reports are checked</p>
<p><b>Electronic copies of ISRs and writing scripts</b></p> <p>Electronic copies of ISRs and writing scripts will be available for all schools through the Fujifilm DMS portal at <a href="https://wanaplan.serviceportal.net.au/sc/">https://wanaplan.serviceportal.net.au/sc/</a></p> <p>The accounts of schools with students completing paper tests have been active since November 2023.</p> <p>If you are a new principal, you will receive an account activation email from <a href="mailto:noreply@fujifilm.com">noreply@fujifilm.com</a>, after the testing and data analyses have taken place.</p> <p>You should look in your junk/spam folder if you are expecting this email. The link to activate an account is live for 48 hours only.</p> <p>You will be the account holder and your email address will be the username. You will create your own password. The website requires multi-factor authentication, which will occur via the account holder’s email.</p> <p>Once the principal is an account holder, an account for a NAPLAN coordinator can be arranged, if necessary.</p> <p>Further details will be provided in NAPLAN email updates.</p> <p>The principal should ensure that the writing scripts and ISRs are stored securely, by saving to a secure computer on the school network for backup.</p> <p>More information will be supplied in NAPLAN updates.</p> <p><b>For assistance in accessing your account, contact:</b></p> <p>Fujifilm DMS help desk: 1300 990 265 or <a href="mailto:naplan.wa.qd@fujifilm.com">naplan.wa.qd@fujifilm.com</a></p> <p>NAPLAN helpdesk: 9442 9442 or <a href="mailto:naplan@scsa.wa.edu.au">naplan@scsa.wa.edu.au</a></p>	<p>Before Wed 30 Aug</p>
<p>Release of 2024 NAPLAN National report</p>	<p>TBC</p>