National Assessment Program - Literacy and Numeracy 2016

Application for marking - Writing component

General information
The School Curriculum and Standards Authority is seeking applications from qualified people who wish to be considered for appointment as markers for the NAPLAN Writing task for 2016.

Approximately 120,000 test books will be scanned prior to marking and marking will be completed on screen. Markers will work in small groups under the guidance of a team leader. National reliability and comparability measures will be adopted and monitored by the team leader.

A marking centre will be in operation in Perth only. There will also be an opportunity for a small number of experienced markers to mark at home. Markers opt to mark during the day session (8:30 am – 3:00 pm) or the evening session (4:00 pm – 9:00 pm). Once marking has commenced, markers cannot move between sessions. **Markers are required to attend every session from the start of training to the end of marking.** Marking may be completed before the end of the scheduled time line.

Location
Training
All training sessions will be conducted at the School Curriculum and Standards Authority, 303 Sevenoaks Street, Cannington.

Marking
Marking will be held in the Main Grandstand at Ascot Racecourse, Grandstand Road, Ascot. Free secure parking is available at the venue.

Training and marking schedule

Team leader training

- **Friday 13 May: 8:30am – 3pm**

New marker training
This session is compulsory for all new markers in 2016.

- **Saturday 14 May: 8:30am – 3pm**

Day marking

Training
- **Monday 16 May and Wednesday 18 May: 8:30 am – 3:00 pm**
Marking

- Friday 20 May – Friday 10 June: 8:30 am – 3:00 pm. There will be marking on Saturday 21 May, 28 May and 4 June from 8:00 am to 2:00 pm.

Evening marking
Training
- Tuesday 17 May: 4:00 pm – 9:00 pm
- Thursday 19 May: 4:00 pm – 9:00 pm

Marking
- Friday 20 May – Friday 10 June: 4 pm – 9:00 pm. There will be marking on Saturday 21 May, 28 May and 4 June from 2:30 pm to 7:00 pm.

There will be no marking on the public holiday, Monday 6 June.

Home marking
Appointment as a home-marker will be made on the basis of experience (at least two-years NAPLAN marking experience), accuracy and speed. Home-markers will be required to attend all training sessions and may be required to come into the centre upon request.

Please indicate on the application if you would like to be selected for home marking.

Selection criteria
1. Relevant qualifications and experience – it is preferred that the applicant has a relevant teaching degree and experience teaching primary literacy or secondary English.
3. Other relevant marking experience e.g. WACE.

Payment
Markers will be paid $40 per hour, including a compulsory one-hour break, for training and marking sessions. Home markers will be paid $5 per script.

If a marker withdraws from marking before the end of the marking period, training will be paid on a pro-rata basis.

Writing markers are expected to mark between 8 and 10 scripts per hour.

Team Leaders
The role of team leader is a highly important one in the NAPLAN marking operation. The central role of the team leader is to ensure the accuracy of their team’s marking. To this end the team leader is required to:

- facilitate the training of their team on training days
- provide on the spot assistance to their team throughout the marking operation
- check-mark approximately 10-20% of their team members’ marking
- retrain team members when required.
Markers interested in applying for team leader positions are required to tick the box on the application and in no more than 100 words, demonstrate their ability to undertake the role.

**Application process**

- Applicants are required to complete an **online** application form. Forms can be found at www.scsa.wa.edu.au
- All markers are required to provide a current Teacher Registration Board of WA number OR a Police Clearance number (a Working with Children number is not sufficient).
- If you have taken a voluntary redundancy from the public service in the past 12 months, you are not eligible to be a marker.
- Receipt of application will be acknowledged via email. This email will include a reference number. Submission of an application does not guarantee appointment.
- Applicants will be advised by email regarding selection by Friday 22 April 2016.

**MARKER APPLICATIONS CLOSE THURSDAY 24 MARCH 2016**

Please be aware that faxed, emailed, posted and hand delivered applications cannot be accepted.

**Further information**
For further general information regarding marking contact:

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